

**TMS Consultancy****Highway Inspection / Road Safety Trainer Job Description**

<b>Job Title:</b>	Highway Inspection / Road Safety Trainer
<b>Reporting to:</b>	Director, Training Manager
<b>Based:</b>	Coventry*
<b>Hours:</b>	Full-time or part-time
<b>Salary:</b>	Between £35,000 - £50,000 dependent on experience

\*The office is in Coventry, and you will be required to come into the office from time to time, we also offer a hybrid working policy. Training courses delivered throughout the UK. The role will require the successful applicant to travel regularly throughout the UK being away 3-4 nights from home on a regular basis dependent on location of applicant and training course.

**Main Purpose of the Job**

The confidence, ability, and experience to develop, prepare and deliver a wide range of highway inspection, road safety, traffic management training courses at venues throughout the UK, Ireland and occasionally overseas.

While we conduct a wide range of courses throughout the U.K., it is desirable that the candidate has the relevant knowledge and experience to carry out a variety of courses including the below.

- Highway safety inspector training
- General road safety related courses
- Temporary traffic management (LANTRA Awards - NHSS 12D M7)

Training will be provided to the right candidate with a long term aim for you deliver a wider variety of traffic management and highway related courses.



## Specific Duties

- The delivery of training courses throughout the UK, Ireland and occasionally overseas. Due to the diverse training locations, significant amounts of travel and time staying away from home are part of this role.
- Delivery of our training courses via zoom/teams.
- Development, updating and recording of training courses for our online training platform.
- Assisting with the development of new and existing training courses.
- Preparation of material for training course.
- Development of vocational qualifications, competency certification with respect to TMS training course.
- Maintaining and developing wide and up-to-date knowledge and understanding of transportation, traffic management, road safety and highway engineering issues.
- It is desirable that you have an ability to undertake Road Safety Audits in accordance with GG119, to assist the audit team. However, training will be provided in order for you to become a part of the audit team in the long term.

## It is essential that the successful candidate has the following skills

- Experience in one or more of the following: highway inspection and maintenance, road safety engineering, or traffic policing.
- Full UK driver's license.
- Outstanding communication skills.
- Excellent facilitation, presentation, and delivery skills.
- Good interpersonal skills, with a friendly and outgoing personality.
- Good knowledge of Microsoft Office suite e.g., Microsoft Word, PowerPoint, Outlook, etc.

**It is desirable that the successful candidate has the following skills**

- Knowledge of current Road Safety issues, Highway Design Standards and Traffic Engineering and Traffic Management.
- Experience in creation and delivering training courses.
- Carry out Road Safety Audits in accordance with GG 119 (preferably Team Leader status, otherwise Team Member).
- Member of SoRSA, CIHT, IHE or other industry professional body.
- Good knowledge of how to utilise online video conferencing tools such as Microsoft Teams and Zoom for online training.

**The successful candidate has the following qualities**

- Outstanding communication skills.
- Excellent facilitation, presentation, and delivery skills.
- Good interpersonal skills, with a friendly and outgoing personality.
- Hardworking and conscientious, reliable, and flexible.
- Strong relationship building skills - able to liaise with colleagues and customers on a daily basis.
- Trainers often run courses on their own so the desire and ability to present technical subjects is a key factor.
- Able to work under pressure and to deadlines. Good prioritisation skills are essential.
- The ability to work on their own initiative, taking control of nominated areas of responsibility.
- Team worker who actively contributes towards resolution of problems and improvements to processes within team environment.
- Good organisational, planning and office administration skills.

## Benefits of Working for TMS Consultancy

- Competitive salary (to be negotiated)
- Westfield healthcare plan
- Ability to work flexibly.
- 25 days of annual leave. Plus, bank holidays and office closure during Christmas (not taken out of annual leave entitlement)
- Flexible working hours and ability to earn time off in lieu.
- Competitive pension scheme

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NB: This role would suit full or part-time candidates and whilst experience is an advantage, training will be provided for the right candidate. Due to the variety of specialisms within this role, please contact us if you have experience in one or more of the areas detailed in the job description. We would be more than happy to discuss this further with you.

## How to Apply

To apply please submit a CV by visiting <https://www.tmsconsultancy.co.uk/contact-us/submit-job-application/>